

**BOARD OF COUNTY COMMISSIONERS  
WASHOE COUNTY, NEVADA**

TUESDAY

10:00 A.M.

JULY 28, 2015

PRESENT:

**Marsha Berkbigler, Chair**  
**Kitty Jung, Vice Chair**  
**Jeanne Herman, Commissioner**  
**Bob Lucey, Commissioner**

**Nancy Parent, County Clerk**  
**Kevin Schiller, Assistant County Manager**  
**Paul Lipparelli, Legal Counsel**

ABSENT:

**Vaughn Hartung, Commissioner**

The Washoe County Board of Commissioners convened at 10:02 a.m. in regular session in the Commission Chambers of the Washoe County Administration Complex, 1001 East Ninth Street, Reno, Nevada. Following the Pledge of Allegiance to the flag of our Country, the Clerk called the roll and the Board conducted the following business:

Chair Berkbigler asked for a moment of silence for John Slaughter, County Manager, who lost his father, and for the loss of two members of the Sheriff's Department, Sergeant Josh Liles and Deputy Jody Smith, and their families.

**15-0652      AGENDA ITEM 3 Public Comment.**

Garth Elliott, Vicky Maltman, Carol Burns, James Georges, and Rodney Bloom requested the Board to reestablish the Sun Valley Community Advisory Board (CAB) and expressed their frustrations with the County's explanation related to the lack of funding. Ms. Maltman stated Sun Valley citizens deserved to have a voice. Ms. Burns talked about the financial burden of having to maintain the Sun Valley swimming pool and parks.

Vic Gomez, Hector Vanegas, Dorothy Lively, Karen Moll, Joetta Forsty, Sharon Frandsen, Anne Huber, Donna Kapalo, and Charlie Becerra, all from the Sun Valley and Lemmon Valley areas, expressed their frustrations with the lack of County assistance regarding the damage to their properties caused by the July flooding. Items of concern included how the culverts and ditches were not properly maintained, the overflow of the Vidler Water Company tank, and how the natural flow of flood water had been diverted toward homes. Ms. Moll, Ms. Forsty, Ms. Frandsen, Ms. Huber, Ms. Kapalo, and Mr. Becerra spoke of flood damage to their properties. The flooding had removed gravel, top soil, road base, decomposed granite, and earth from the properties resulting in damage to residential structures, gardens, landscaping, fencing and septic tanks. The flooding caused monetary loss and depreciation in home values. Ms. Forsty and Ms. Kapalo both mentioned their husbands had to take time off work to clean up their

homes. Ms. Forsty stated she was not able to secure flood insurance since their home was not in a designated flood plain. Ms. Kapalo thanked Commissioner Herman for coming out to assess the damage and she blamed the Bureau of Land Management (BLM) for not doing more about flood mitigation. Ms. Huber expressed concerns about the cost to rebuild and stated the debris that was hauled away by the Roads Department was actually materials that composed her driveway. Mr. Becerra stated he had to pump water out of his yard for days and his home smelled like sewage. The flood-afflicted residents asked the Board for assistance with cleaning up. They asked for dumpsters, materials to rebuild their driveways, and for better maintenance of ditches and culverts.

Ken McNeil, Marilee Wintz, and Kent Ervin expressed their concerns about the safety on the Peavine Trails. Mr. McNeil thanked the Board for putting Agenda Item 11 on the agenda. Ms. Wintz and Mr. Ervin spoke of the unsafe shooting incidents that occurred in and around the Peavine Trail, and the lack of defined boundaries for recreational shooting and other outdoor activities. Mr. Ervin urged the County to expedite their assessment of the boundaries and the implementation of a solution for safety. Mr. Ervin provided a hand-out to the Board regarding the promotion of safety on the Peavine Trails. A copy of his handout was placed on file with the Clerk.

**15-0653      AGENDA ITEM 4 Commissioners'/Manager's announcement**

Commissioner Lucey stated it was an honor to be recently named Chairman of the Reno-Sparks Convention and Visitors Authority (RSCVA) Board. He hoped to make positive change at the RSCVA, which he said was an economic driver for the community in regards to tourism, conventions, and general business. He mentioned Sergeant Josh Liles was a good friend, and expressed his condolences to Sergeant Liles' family and the members of the Sheriff's Office.

Commissioner Herman spoke directly to Lemmon Valley residents stating she felt their pain and regretted not being able to provide more help to them after the flood. She believed the Federal Emergency Management Agency (FEMA) should have addressed their concerns and was disappointed that FEMA did not provide assistance. She said she was working to find ways to help the flood victims. She thanked the citizens who spoke and stated she was going to work on reestablishing the Citizen Advisory Boards (CABs) for Sun Valley and Gerlach.

Chair Berkbigler requested staff to submit a report at an August meeting regarding what had been done and what could be done to assist the Lemmon Valley flood victims. She requested the Commissioners whose jurisdictions included Sun Valley to work with her to reestablish the Citizen Advisory Board (CAB) since there were approximately 30,000 people in that community without representation. She said she had been contacted by citizens requesting to serve on various boards and commissions, and she asked staff to provide a list of boards and commissions for non-elected residents. She wanted to know who was currently serving, when their terms were up and if the appointees could be reappointed. She stated she received a notice from the Department of Veterans Affairs (VA) regarding the expansion of Building One at the VA Sierra Nevada Healthcare System in Reno. She announced there would be a public hearing in the conference room at the VA located on Kirman Avenue on August 5th at 5:00 p.m. to discuss the expansion.

Commissioner Lucey requested staff present a report listing all of the property the County currently leased outside of County ownership. The report was to show the cost reward of bringing the leases back onto County properties versus maintaining the leases outside of County properties.

Commissioner Jung agreed with Chair Berkbigler regarding the necessity of an emergency staff report related to the flooding in Lemmon Valley. She had concerns about the Lemmon Valley flood based on the public comments and requested staff to address the following issues in their report: 1) Who was liable and responsible for the Vidler tank overflow? 2) Had the ditch above Matterhorn Boulevard been cleaned up? 3) What was the County-wide maintenance schedule of ditches and how was it prioritized? 4) What was the solution if a culvert had not worked properly? 5) Could the County put a culvert under Lemmon Drive to feed into the existing lake? 6) Who was responsible for the maintenance of the water pit? 7) What was the history of the natural flow of water in the area, and the history of the flow once the diversion was in place? 8) How could the County obtain flood plain designations in order for residents to secure flood insurance? 9) What was the danger to public safety during flash floods? 10) Would it be a public health issue if there was standing sewage in people's yards? 11) Could the County pay for dumpsters as a temporary solution so the residents could help themselves? 12) Who was liable for the debris in people's yards after a flood? 13) Who had ownership of yard debris once the County cleaned it up? 14) Were we maintaining the culverts? 15) If the larger culverts were not working, why had the County replaced them with smaller ones? She stated the residents in Lemmon Valley were hurting and the County could have done more.

Commissioner Jung requested to have a meeting with John Slaughter, County Manager, when he returned, and asked Chair Berkbigler to also attend in order to assess the direction of the County's culture. She mentioned the dress code was still an issue and she was disappointed in the lack of customer service.

Commissioner Jung stated she recently went to the Reno-Sparks Indian Colony and met with the United States Department of Agriculture (USDA) Food and Agricultural Committee and the University of Nevada Cooperative Extension (UNCE) in regards to the potential to create a tribal university, which would focus on Native-American traditions. She said the State had been pursuing this along with the Reno-Sparks Indian Colony and the USDA, but was not certain if the tribal university would be located within Washoe County.

Commissioner Jung said she met with the Regional Emergency Medical Services Authority's (REMSA's) finance subcommittee and felt there was more willingness to share information.

Commissioner Jung supported Commissioner Herman's call to reestablish the District 5 CAB, also known as the Sun Valley CAB. She stated she needed help from staff in her area of Sun Valley, District 3, to conduct a poll or walk door-to-door to find out what the residents wanted. She mentioned no one in District 3 had signed up to be on her CAB. She stated what bothered her was the community that could use the most help usually got the least amount of help. She mentioned the Sun Valley General Improvement District (SVGID) voted to maintain their swimming pool and parks after the previous Board voted to shut them down. Sun Valley

residents paid an extra fee every month as part of their water bill to keep the swimming pool and parks open. She expressed frustration with how the same criteria was not applied to the Bowers Mansion swimming pool; where instead of having the area residents fund it, staff secured a grant to keep it opened.

Chair Berkgigler addressed Al Rogers to work on the reestablishment of the Sun Valley CABs.

Commissioner Herman understood the Ordinances that had been previously approved were meant to reestablish the Sun Valley and Verdi CABs, but as soon as the meeting ended, she was informed the CABs were not funded.

### **CONSENT ITEMS 5A THROUGH 5H3**

- 15-0654**     **5A** Approve minutes of the regular Washoe County Board of Commissioners concurrent meeting of June 15, 2015.
- 15-0655**     **5B** Approve amendments [totaling a net increase of \$14,247 in both revenue and expenses] to the adopted FY 16 Comprehensive Tobacco Prevention Program Grant budget, IO 11128; and if approved direct the Comptroller's Office to make the appropriate budget adjustments. District Health. (All Commission Districts.)
- 15-0656**     **5C1** Approve roll change requests for errors discovered for the 2014/15 unsecured tax rolls and authorize Chairman to execute the changes described in Exhibit A and further direct the Washoe County Treasurer to correct the error(s).[cumulative amount of reduction \$2,323.54.] (All Commission Districts.)
- 15-0657**     **5C2** Approve roll change requests, pursuant to NRS 361.768 and NRS 361.765, for errors discovered for the 2011/2012, 2012/2013, 2013/2014, 2014/2015 secured tax roll and authorize Chairman to execute the changes described in Exhibit A and direct the Washoe County Treasurer to correct the error(s). [cumulative amount of decrease \$10,713.64]. (Parcels are in various Commission Districts.)
- 15-0658**     **5D1** Approve the Safety Committee's recommended revisions to the Drivers Selection and Training Policy and the Driver Selection Form, including renaming the documents to Drivers Policy and Authorization to Request Driving Record and approve a new supporting document entitled Communication/Electronic Device Use. (All Commission Districts.)
- 15-0659**     **5D2** Approve Washoe County's Indebtedness Report and accompanying Schedule of Indebtedness for fiscal year 2014/15. (All Commission Districts.)
- 15-0660**     **5E1** Approve payments totaling [\$11,252] to vendors for assistance of 52 victims of sexual assault and authorize Comptroller to process same. NRS 217.310 requires payment by the County of total initial medical care of victims, regardless

of cost, and of follow-up treatment costs of up to \$1,000 for victims, victim's spouses and other eligible persons. District Attorney. (All Commission Districts.)

**15-0661**      **5E2** Approve the settlement of the claims by Robert Wynters against Washoe County et al., for a total sum of \$14,000 for all claims against defendants, with funding from the Risk Management fund; and adopt the Procedures for Removal and Storage of Personal Property from Campsites on Washoe County Property, No. 1. District Attorney. (All Commission Districts.)

**15-0662**      **5F1** Appoint one individual representing Washoe County from the business sector to the Western Nevada Development District Board for a term of two (2) years [No fiscal impact]. (All Commission Districts.)

**15-0663**      **5F2** Approve expenditures for the Aug. 14, 2015 Employee Family Picnic in an amount not to exceed \$10,000. (All Commission Districts.)

**15-0664**      **5F3** Approve recommendation for Commission District Special Fund disbursement [in the amount of \$5,000] for Fiscal Year 2015-2016 for Commission District 5; District 5 Commissioner Jeanne Herman recommends [\$5,000] grant to American Lands Council for Washoe County Silver/Municipal Membership annual fee to help support Transfer of Public Lands back to local control; approve Resolution necessary for same. (Commission District 5.)

Commissioner Herman submitted a handout on the history of the American Lands Council and an American Lands Council Foundation pamphlet. The handouts were placed on file with the Clerk.

**15-0665**      **5G1** Approve the Sheriff's Security Agreement between the Reno-Tahoe Open Foundation and the County of Washoe on behalf of Washoe County Sheriff's Office to provide uniformed Deputy Sheriffs for security [estimated cost of \$55,000] during the 2015 Barracuda Open Golf Tournament, August 3, 2015 through August 9, 2015. (All Commission Districts.)

**15-0666**      **5G2** Approve Sheriff's Security Agreement between I-10 Race Promotions, INC (aka/DBA Lucas Oil Products) and the Washoe County Sheriff's Office to provide uniformed Deputy Sheriffs for security [costs to be reimbursed by Lucas Oil Products] during the 2015-2017 Lucas Oil Off Road Racing Series events to be held in Washoe County. (All Commission Districts.)

**15-0667**      **5H1** Accept a Sub-grant Award from the State of Nevada Division of Child and Family Services in the amount of [\$7,659, no County match required] to support staff attendance at the Crimes Against Children Conference retroactively to June 1, 2015 through September 30, 2015; authorize the Department to execute the Sub-Grant Award and direct the Comptroller's Office to make the necessary budget adjustments. (All Commission Districts.)

**15-0668**      **5H2** Accept a purpose-restricted grant from the Silicon Valley Community Foundation in the amount of [\$20,000, no County match required] to support improvements at Kids Kottage and direct the Comptroller's Office to make the necessary budget adjustments. (All Commission Districts.)

**15-0669**      **5H3** Accept a Sub-grant Award from the State of Nevada Division of Child and Family Services in the amount of [\$115,000; \$28,750 County match required] for the Victims of Crime Act (VOCA) Program retroactively to July 1, 2015 through June 30, 2016; authorize the Department to execute the Sub-Grant Award and direct the Comptroller's Office to make the necessary budget adjustments. (All Commission Districts.)

There was no public comment on the Consent Agenda Items listed above.

On motion by Commissioner Jung, seconded by Commissioner Lucey, which motion duly carried with Commissioner Hartung absent, it was ordered that the Consent Agenda Items 5A through 5H3 be approved. Any and all Resolutions or Interlocal Agreements pertinent to Consent Agenda Items 5A through 5H3 are attached hereto and made a part of the minutes thereof.

**BLOCK VOTE – AGENDA ITEMS 6, 7, 9, 10, 11, 12, 14 AND 15**

**15-0670**      **AGENDA ITEM 6** Recommendation to approve exercise of Option to Renew and a First Amendment to Lease between 601 W. Moana, LLC and Washoe County for a 36-month term commencing retroactively to July 1, 2015 through June 30, 2018, for the District Health Department, WIC Program, to provide for the continued occupancy at 601 W. Moana Lane, Reno, Nevada [\$101,196 for the three-year term]. Community Services. (Commission District 2.)

There was no public comment on this item.

On motion by Commissioner Jung, seconded by Commissioner Lucey, which motion duly carried with Commissioner Hartung absent, it was ordered that Agenda Item 6 be approved.

**15-0671**      **AGENDA ITEM 7** Recommendation to approve an Agreement for Consulting Engineering Services between Washoe County and CH2M Hill Engineers, Inc., commencing July 28, 2015 and ending December 31, 2016, to provide design engineering and construction management services for the South Truckee Meadows Water Reclamation Facility 2015 Electrical Improvements Project [\$311,000]; and if approved, adopt a Resolution to augment the budget of the Washoe County Utilities Enterprise Fund in the amount of \$311,000; and, direct the Comptroller's Office to make the appropriate adjustments. Community Services. (Commission District 2.)

There was no public comment on this item.

On motion by Commissioner Jung, seconded by Commissioner Lucey, which motion duly carried with Commissioner Hartung absent, it was ordered that Agenda Item 7 be approved, adopted and directed. The Resolution for same is attached hereto and made a part of the record thereof.

**15-0672**      **AGENDA ITEM 9** Recommendation to award a bid and approve the Agreement for the Eagle Canyon Park Pre-Manufactured Concession/Restrooms Building Project to the lowest responsive, responsible bidder [staff recommends Public Restroom Company in the amount of \$249,953]; and if awarded, direct the Comptroller's Office to make the appropriate budget adjustments. Community Services. (Commission District 4.)

There was no public comment on this item.

On motion by Commissioner Jung, seconded by Commissioner Lucey, which motion duly carried with Commissioner Hartung absent, it was ordered that Agenda Item 9 be awarded, approved, and directed.

**15-0673**      **AGENDA ITEM 10** Recommendation to award a bid and approve the Agreement to the lowest responsive, responsible bidder for the Washoe County Assessor's Office Remodel Project, [staff recommends Reyman Brothers Construction in the amount of \$172,105]; and direct the Comptroller's Office to make the appropriate budget adjustments. Community Services. (Commission District 3.)

There was no public comment on this item.

On motion by Commissioner Jung, seconded by Commissioner Lucey, which motion duly carried with Commissioner Hartung absent, it was ordered that Agenda Item 10 be awarded, approved and directed.

**15-0674**      **AGENDA ITEM 11** Recommendation to approve a request to initiate proceedings to amend the Washoe County Code (Chapter 50 – Public Peace, Safety and Morals) pursuant to a request by Commissioner Berkbigler; and direct the County Clerk to submit the request to the District Attorney for preparation of a proposed ordinance, pursuant to Washoe County Code Section 2.030 and 2.040. Community Services. (All Commission Districts.)

There was no public comment on this item.

On motion by Commissioner Jung, seconded by Commissioner Lucey, which motion duly carried with Commissioner Hartung absent, it was ordered that Agenda Item 11 be approved and directed.

**15-0675**      **AGENDA ITEM 12** Recommendation to approve amendments totaling an [increase of \$163,023 in both revenue and expense] to the FY16 CDC ELC –

Ebola Supplement Federal Grant Program, IO 11242; and if approved direct the Comptroller's Office to make the appropriate budget adjustments. District Health. (All Commission Districts.)

There was no public comment on this item.

On motion by Commissioner Jung, seconded by Commissioner Lucey, which motion duly carried with Commissioner Hartung absent, it was ordered that Agenda Item 12 be approved and directed.

**15-0676**      **AGENDA ITEM 14** Recommendation to approve the Interlocal Cooperative Agreement for Operation of the Community Assistance Center among the City of Reno, the City of Sparks and the County of Washoe for [\$1,274,846], effective upon execution through June 30, 2016 for the County's portion for fiscal year 2016. Social Services. (All Commission Districts.)

There was no public comment on this item.

On motion by Commissioner Jung, seconded by Commissioner Lucey, which motion duly carried with Commissioner Hartung absent, it was ordered that Agenda Item 14 be approved. The Interlocal Cooperative Agreement for same is attached hereto and made a part of the minutes thereof.

**15-0677**      **AGENDA ITEM 15** Accept Child Welfare Enhancement Funding from the State of Nevada General Fund, approved in the 2015 Legislative Session following completion of a pilot program, in the amount of [\$1,111,699] for FY16 to fully implement the Specialized Foster Care Program; and authorize the creation of 1.0 FTE fully benefited Mental Health Counselor II position, 1.0 FTE fully benefited Mental Health Counselor I position, 1.0 FTE fully benefited Social Worker III position and 1.0 FTE fully benefited Office Support Specialist position as affirmed by the Job Evaluation Committee (JEC) and direct the Comptroller's Office and Human Resources Departments to make the appropriate adjustments. Social Services. (All Commission Districts.)

There was no public comment on this item.

On motion by Commissioner Jung, seconded by Commissioner Lucey, which motion duly carried with Commissioner Hartung absent, it was ordered that Agenda Item 15 be accepted, authorized, and directed.

**15-0678**      **AGENDA ITEM 8** Recommendation to approve and execute an ordinance authorizing the issuance by Washoe County, Nevada of its General Obligation (Limited Tax) Sewer Refunding Bond (Additionally Secured by Pledged Revenues) Series 2015 in the maximum principal amount of \$18,100,000 for the purpose of refinancing outstanding obligations of the County; providing the form, terms and conditions thereof and covenants relating to the payment of said bond;



and providing for its adoption as if an emergency exists; and providing other matters relating thereto; and 2) if adopted, approve the accompanying agreement between the Nevada State Department of Conservation & Natural Resources, acting by and through the Nevada Division of Environmental Protection, and Washoe County. Community Services. (All Commission Districts.)

The Chair opened the public hearing by calling on anyone wishing to speak for or against adoption of said Ordinance. There being no response, the hearing was closed.

Nancy Parent, County Clerk, read the title for Ordinance No. 1563, Bill No. 1745.

On motion by Commissioner Jung, seconded by Commissioner Lucey, which motion duly carried with Commissioner Hartung absent, Chair Berkbigler ordered that Ordinance No.1563 , Bill No. 1745, be adopted, approved and published in accordance with NRS 244.100.

**15-0679**      **AGENDA ITEM 13** Recommendation to approve and execute an ordinance authorizing the issuance of the Washoe County, Nevada, General Obligation (Limited Tax) Medical Examiner Building Bonds (Additionally Secured by Pledged Revenues), Series 2015 for the purpose of financing the building projects, including the Medical Examiner’s building; providing the form, terms and conditions of the bonds; other details in connection therewith; and adopting it as if an emergency now exists. Total par of bonds authorized is \$12,000,000. Manager. (All Commission Districts.)

The Chair opened the public hearing by calling on anyone wishing to speak for or against adoption of said Ordinance.

Cathy Brandhorst spoke of matters of concern to herself.

Nancy Parent, County Clerk, read the title for Ordinance No. 1564, Bill No. 1746.

On motion by Commissioner Lucey, seconded by Commissioner Herman, which motion duly carried with Commissioner Hartung absent, Chair Berkbigler ordered that Ordinance No. 1564 , Bill No. 1746, be adopted, approved and published in accordance with NRS 244.100. **Note: If there are findings, the findings in the staff report need to be referenced.**

**15-0680**      **AGENDA ITEM 16** Public Hearing to consider objections to the Resolution of Intent to Lease; and, possible approval of a Lease Agreement between Washoe County and the United States Department of Agriculture, Forest Service, for a 60 month term commencing retroactively to July 1, 2015 through June 30, 2020, for space within the Incline Service Center [annual revenue of \$21,413.64]. Community Services. (Commission District 1.)

The Chair opened the public hearing by calling on anyone wishing to speak for or against the lease agreement between Washoe County and the United States Department of Agriculture, Forest Service. There being no response, the hearing was closed.

On motion by Commissioner Lucey, seconded by Commissioner Jung, which motion duly carried, it was ordered that Agenda Item 16 be awarded and approved.

**15-0681**      **AGENDA ITEM 17** Introduction and first reading of an ordinance amending Chapter 25 of the Washoe County Code (Business Licenses, Permits and Regulations), adding Section 25.1515 (Boundaries of Certain Districts) to establish the boundaries of a certain district for the imposition of a surcharge on hotel room rentals as required by S.B. 312; and providing for other matters properly relating thereto. District Attorney. ( All Commission District.)

The Chair opened the public hearing by calling on anyone wishing to speak for or against adoption of said Ordinance.

Cathy Brandhorst spoke of matters of concern to herself.

Nancy Parent, County Clerk, read the title for Bill No. 1747.

Bill No. 1747 was introduced by Commissioner Lucey, and legal notice for final action of adoption was directed.

**15-0682**      **AGENDA ITEM 18** Acknowledge Receipt of the 78th (2015) Legislative Session Overview Report (All Commission Districts.)

Government Affairs Manager Liane Lee gave a Power Point presentation regarding the 2015 final legislative overview. She wanted to thank the County legislative team who were all named on Page 2 of the presentation. She stated the legislative overview was a summary of activities that had an impact to the County. She spoke of a bill that passed, which allowed miniature horses to be utilized as service animals. She stated the overview included information about the legislature and a spreadsheet of the bills that were being tracked. She included some information specific to the departments that were required to take some sort of action, such as an appointment or an Ordinance. The executive summary highlighted a comparison of past sessions, the bills that were presented, statistics, and term limits. She stated two long-term legislators, Assemblywoman Marilyn Kirkpatrick and Assemblyman Harvey Munford, were very familiar with the local government but had termed out. She noted that in the report were two handouts, the first handout included projections of all term limits for legislators and the second handout was regarding the membership and make-up of the legislature. She reviewed the number of bills that became law, the number of bills that did not become law and the number of bills that were vetoed. She shared information about the Nevada Assembly and Senate members, including their leadership roles and contact information. Next, she showed a slide of the members of the Washoe County Delegation Team, which noted the Commission Districts and committees they represented. She then moved to the last slide which highlighted

how the legislators were moving forward in the 2015 – 2016 Interim Session. She said she would continue to update the Board and work with the County Delegation Team.

Chair Berkbigler thought it was a successful session and congratulated Ms. Lee.

Commissioner Lucey congratulated Ms. Lee and commended the team on a doing a great job. He thanked her for the detailed report.

There was no public comment on this item.

On motion by Commissioner Lucey, seconded by Commissioner Jung, which motion duly carried, it was ordered that Agenda Item 18 be acknowledged.

**15-0683**      **AGENDA ITEM 19** Discussion and possible direction to the County Manager to utilize two or more hours of staff time to review and report on One Sphera and opportunities to beta test this tool and others to connect residents in Washoe County. Requested by Commissioner Jung.

There was no public comment on this item.

Commissioner Jung explained that One Sphera was a beta test of a social media style application that would connect people and communities. She stated the intention was to test the application across the departments to decide if it was worth expanding.

On motion by Commissioner Lucey, seconded by Commissioner Herman, which motion duly carried, it was ordered that Agenda Item 19 be approved.

**15-0684**      **AGENDA ITEM 22** Public Comment.

Cathy Brandhorst spoke of items of concern to herself.

**15-0685**      **AGENDA ITEM 20** Possible Closed Session for the purpose of discussing labor negotiations with Washoe County, Truckee Meadows Fire Protection District and/or Sierra Fire Protection District per NRS 288.220.

**11:45 a.m.**      On motion by Commissioner Lucey, seconded by Commissioner Jung, which motion duly carried, it was ordered that the meeting recess to a closed session for the purpose of discussing negotiations with Employee Organizations per NRS 288.220.

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**12:05 p.m.** There being no further business to discuss, on motion by Commissioner Lucey, seconded by Commissioner Jung, which motion duly carried with Commissioner Hartung absent, the meeting was adjourned.

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**MARSHA BERKBIGLER**, Chair  
Washoe County Commission

ATTEST:

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**NANCY PARENT**, County Clerk and  
Clerk of the Board of County Commissioners

*Minutes Prepared by:  
Michael Siva and Doni Gassaway, Deputy County Clerks*

**RESOLUTION** – Authorizing the Grant of Public Money to a Nonprofit Organization

**WHEREAS**, NRS 244.1505 provides that a Board of County Commissioners may expend money for any purpose which will provide a substantial benefit to the inhabitants of the County and that a board may make a grant of money to a nonprofit organization created for religious, charitable or educational purposes to be expended for a selected purpose; and

**WHEREAS**, The Board of County Commissioners of Washoe County upon the recommendation of Commissioner Jeanne Herman for District 5, has determined that \$5,000 is needed to pay for the American Lands Council (ALC) annual Silver County/Municipal membership fee; and

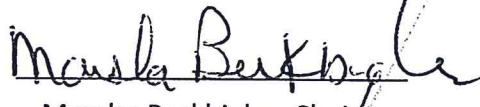
**WHEREAS**, The American Lands Council (ALC) is a 501(c)(4) non-profit organization of individuals, counties, business, and organizations; and


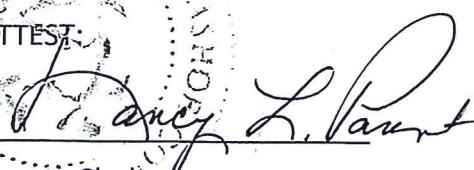
**WHEREAS**, The Mission of the American Lands Council is to secure local control of western public lands by transferring federal public lands to willing States; now, therefore, be it

**RESOLVED**, by the Board of Commissioners of Washoe County that:

1. The Board hereby grants to the American Lands Council, a nonprofit organization, \$5,000 to support an annual Silver County/Municipal Membership fee for fiscal year 2015-2016.
2. The Board finds that with this grant they are supporting the ALC by giving leaders the knowledge and courage to battle for the only solution big enough to ensure better access, better health, and better productivity through the Transfer of Public Lands (TPL) to local stewardship.
3. The maximum of this grant is \$5,000 and funds shall not be used to purchase of tickets to special events.

**ADOPTED** this 28th day of July, 2015

  
Marsha Berkbigler, Chair  
Washoe County Commission

  
ATTEST:  
  
County Clerk

15-0664

RESOLUTION

TO AUGMENT THE BUDGET OF THE WASHOE COUNTY  
UTILITIES ENTERPRISE FUND

WHEREAS, Washoe County solely owns and operates the South Truckee Meadows Water Reclamation Facility, which provides wastewater treatment and reclaimed water to approximately 13,000 homes and businesses within the South Truckee Meadows area; and

WHEREAS, Community Services Department staff has initiated a number of critical rehabilitation, enhancement, and capacity improvements projects at South Truckee Meadows Water Reclamation Facility; and

WHEREAS, the electrical and process control equipment at the South Truckee Meadows Water Reclamation Facility were identified as needing replacement and enhancement, and appropriate budget authority was included in the Community Service Department's fiscal year 2015 Capital Improvement Program approved by the Board of County Commissioners; and

WHEREAS, the design engineering and construction management services contract for the replacement and enhancement project costs was not awarded in fiscal year 2015 as expected but will be awarded in fiscal year 2016; and

WHEREAS, the Utilities Enterprise Fund has the cash to pay for the design engineering and construction management services, but not the budget authority; and

NOW THEREFORE BE IT RESOLVED, by the Board of County Commissioners of the County of Washoe, State of Nevada:

Section 1. That the budget of the Washoe County Utilities Enterprise Fund be adjusted as follows:

Utilities Enterprise Fund

Increase in User Rate Funded Capital Budget

WR495116-781080                      Construction Contracts                      \$187,000

Increase in User Rate Funded Non-capital Budget

664950-711504                      Equipment Non-capital                      \$124,000

Section 2. This Resolution shall be effective on passage and approval.

Section 3. The County Clerk is hereby directed to distribute copies of the Resolution to the Comptroller's Office.

Adopted this 28<sup>th</sup> day of July, 2015.

Marsha Berkbiger  
Marsha Berkbiger, Chair,  
Washoe County Commission

ATTEST:  
Dee L. Parent  
County Clerk

15-0671



~~THE~~ INTERLOCAL COOPERATIVE AGREEMENT FOR OPERATION OF THE COMMUNITY ASSISTANCE CENTER AMONG THE CITY OF RENO, WASHOE COUNTY AND THE CITY OF SPARKS

THIS AGREEMENT is made and entered into this \_\_\_\_ day of \_\_\_\_\_, 2015, by and among the City of Reno (hereafter "Reno"), the City of Sparks (hereafter "Sparks"), and the County of Washoe, a political subdivision of the State of Nevada, (hereafter "Washoe County" or "County"). Reno, Sparks and Washoe County or County are sometimes referred to herein each as a "party" or collectively, the "parties."

WITNESSETH:

WHEREAS, Nevada Revised Statute (NRS) 277.180 authorizes any two or more public agencies to contract with one another to perform any governmental service, activity or undertaking which any of the public agencies entering into the contract is authorized by law to perform; and

WHEREAS, a contract entered into pursuant to NRS 277.180 in excess of \$25,000 must be in writing, and ratified by appropriate official action of the governing body of each party to the contract; and

WHEREAS, for many years the parties have cooperated without a written agreement in the provision of funding and in-kind staff contributions to the provision of various services to the homeless including without limitation shelter, social work, case management, building maintenance, and health care; and

WHEREAS, upon the centralization of private and government services to the homeless and needy at the Community Assistance Center (CAC) on Record Street, the need for centralized oversight and authority by one government entity had become apparent and was universally endorsed by the non-profit, human-services provider community at the Homeless Summit hosted by the Mayors of Reno and Sparks and the Chairman of the Washoe County Commission, which was held on July 22, 2008; and

WHEREAS, the City of Reno has served as the lead entity for oversight and management responsibility of the CAC on behalf of itself and the other contributing parties to this Agreement to open and operate the CAC with finite available funding; and

WHEREAS, the Reno, Sparks and the County first entered into a written agreement to provide homeless services through the Community Assistance Center in September 2008; and

WHEREAS, this Agreement continues to be necessary to accomplish the requirements of managing the provision of shelter and a broad scope of rehabilitation services to the homeless with limited funding available to all the parties and the non-profit providers and their volunteers and provide CAC leases of real property space pursuant to NRS 268.053 at a nominal or below market rates;

15-0674

NOW, THEREFORE, in consideration of the aforesaid recitals, which are incorporated by this reference, and the following good and valuable consideration, the parties mutually agree as follows:

1. Each party shall designate a staff member to be the point of contact on matters of homelessness and the CAC. Designated staff members will meet as needed to confer on non-routine matters and designated staff shall work with the CAC manager to coordinate and accomplish the activities, efforts and services associated with providing shelter and rehabilitation to the homeless at the CAC (hereafter the "Program").
2. Reno shall be designated lead entity and as such identify a staff person as the CAC Manager. The CAC manager shall have authority to make any necessary decisions regarding the daily operations at the CAC. The CAC manager shall assure that the expenditures to support the activities described herein and for the CAC are within the funding provisions provided within this Agreement, as set forth in ATTACHMENT B.
3. Community Assistance Center Administration - Roles and Responsibilities of each jurisdiction shall be set forth in ATTACHMENT A, which is incorporated herein by reference.
4. To the extent permitted by NRS Chapter 41, any governmental party responsible for a negligent act committed by any of its officers, employees or agents under this Agreement agrees to indemnify and hold harmless all other parties from and against any and all claims, demands, or actions by any person which may arise or result from the negligent act.
5. The parties each agree to purchase and maintain general, professional and automobile liability insurance for activities related to this Agreement or, as to the governmental parties, provide for their respective financial obligations through a program of self-insurance in compliance with NRS Chapter 41.
6. Each party shall be responsible for providing complete workers' compensation coverage in accordance with the laws of the State of Nevada for each of its own employees. To the extent allowed by law, for the limited purpose of this Agreement, the parties shall be deemed joint employers for immunity from liability under Nevada workers' compensation law.
7. Employees assigned to the CAC shall remain employees of their respective entities, each of which will be responsible for all salary and benefits, training, equipment, and supplies used by the employees in carrying out their respective duties, obligations and functions in support of the Program. Parties' existing policies and procedures shall apply to employees assigned to the Program. The parties agree to provide supervision and oversight for their respective personnel assigned to the Program, make reasonable efforts to provide vacation coverage, and ensure that their respective personnel satisfactorily perform all duties, obligations and functions arising under this Agreement in support of the Program. CAC Manager shall not provide, and



shall not allow CAC providers to provide, professional direction to the other parties' employees regarding individual case management.

8. The parties agree to uphold and abide by all laws, federal and state, related to equal access and employment opportunities. These include, but are not necessarily limited to, Titles VI and VII of the Civil Rights Act of 1964, as amended; the Age Discrimination in Employment Act of 1967, as amended; the Age Discrimination in Employment Act of 1975; the Equal Pay Act of 1963, Sections 501 and 504 of the Rehabilitation Act of 1973; the Civil Rights Act of 1991; and the Americans with Disabilities Act of 1990.

9. The parties agree to ensure that staff maintain confidentiality of all information, including medical, concerning recipients of services at the CAC, except to the extent necessary to perform their lawful duties, or as required by law. Each party will ensure that a background investigation has been completed pursuant to NRS 179A.180, et seq., for those staff members who have access to minors and/or seniors and/or information regarding minors and/or seniors.

10. The parties agree that each will have access to the clients' Program records, as necessary to perform assigned and legal duties. Each will retain and protect the confidentiality of records as is required by law.

11. The parties agree to document in-kind fees and provide data to the Program as needed to assist in fund development.

12. The parties agree to ensure that all employees assigned to the Program conduct themselves in a courteous manner and do not interfere with the orderly operation of the Program or any of the agencies.

13. Subject to the following limitations, each party to this Agreement will contribute funds per the established formula (property tax equivalent of \$.01 for Washoe County and \$.005 for each Reno and Sparks), personnel, services, and/or supplies as set forth in ATTACHMENT B (COOPERATIVE CAC FUNDING AND IN-KIND CONTRIBUTION), which is incorporated herein by reference.

13.1. As more fully set forth below in Paragraph 15, the parties expressly agree that this Agreement, and/or the funding, and/or the in-kind contribution, may only be altered or terminated if for any reason the federal, State, County or City funding committed to satisfy this Agreement is withdrawn, limited, not appropriated, or otherwise impaired or unavailable.

13.2. The Lead Entity may not exceed the specific restrictions on utilization of funds and staff as set forth in ATTACHMENT B.

13.3. Each party has the right to conduct a fiscal audit of the Program to ensure compliance with the specific restrictions on utilization of its funding and staff.

13.4. Each party has the right to review and approve any expenditures, contracts or proposals that would affect its duties, obligations or functions under state or federal laws and regulations involving expenditure, administration or appropriation

of funds. Any necessary expenditures, contracts or proposals arising under this Agreement in support of the Program that deviate from the CAC Manager's budget or authorized utilization under ATTACHMENT B will be subject to review and approval by the affected party.

14. This Agreement is effective upon approval of all parties and its Term shall be through June 30, 2016. Upon agreement of all the parties, this Agreement may be continued and renewed from year to year until terminated or not renewed in accordance with Paragraph 15 and 16 below. Renewals must be approved by each of the respective governing bodies of the parties.

15. As required by NRS 244.320 and NRS 354.626, the parties acknowledge that the participation of the public entities in this agreement is contingent upon the appropriation of public funds to support the activities described herein and that the agreement will terminate if the appropriation of funds does not occur. In this event, immediate written notice of termination will be given in accordance with Paragraph 20.

16. Except as otherwise provided in Paragraph 15, any party may terminate its participation in this Agreement by giving the other parties written notice of the intent to terminate no fewer than thirty (30) calendar days prior to the effective date of the termination.

17. Each party agrees to keep and maintain under general accepted accounting principles full, true and complete records, agreements, books and documents as are necessary to fully disclose to one another, or their authorized representatives, upon audits or reviews, sufficient information to determine compliance with this agreement and all state federal regulations and statutes.

18. Each party agrees that the relevant books, records (written, electronic, computer related or otherwise), including but not limited to relevant accounting procedures and practices of the party, financial statements and supporting documentation, and documentation related to the work product shall be subject, during regular business hours, to inspection, examination, review, audit and copying at any office or location where such records may be found, with five (5) days notice by any of the parties to this agreement or their authorized agents. If any state or federal funds are utilized the rights to inspect and audit shall be extended to the State Auditor and the State Legislative Auditor, and with regard to any federal funding, the relevant federal agency, the Comptroller General, the General Accounting Office, the Office of the Inspector General, or any of their authorized representatives.

19. All books, records, reports, and statements relevant to this Agreement must be retained a minimum of five years. The retention period runs from the date of termination of this Agreement. Retention time shall be extended when an audit is scheduled or in progress for a period reasonably necessary to complete an audit and/or to complete any administrative and judicial litigation which may ensue.

20. All written notices required under this Agreement shall be mailed, postage prepaid, addressed to the designated representative of the respective parties:



City of Reno:

Title: CAC Manager

Address: PO Box 1900, Reno, Nv 89505

Phone: 775-334-2305

Fax: 775-334-3124

Washoe County:

Title: Washoe County Social Services Director

Address: PO Box 11130 Reno, Nv 89520-0027

Phone: 775-785-5641

Fax: 775-785-5640

City of Sparks:

Title: Housing Specialist

Address: PO Box 857 Sparks, Nv 89432

Phone: 775-353-7895

Fax: 775-353-1635

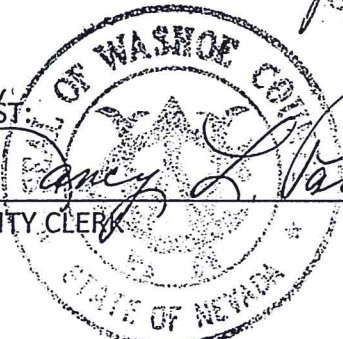
21. This Agreement contains all of the commitments and agreements of the parties, and oral or written commitments not contained herein shall have no force or effect to alter any term or condition of this Agreement, unless modified in accordance with Paragraph 22. This Agreement may be executed and approved in counterparts.
22. This Agreement may be amended or modified only by the mutual agreement of the parties hereto in writing and formally adopted by the governing boards of the parties.
23. Neither party shall assign, transfer or delegate any rights, obligations or duties under this Agreement without the prior written consent of the other party.
25. In case any one or more of the terms, sentences, paragraphs or provisions contained herein shall for any reason be held to be invalid, illegal, or non-enforceable, in any respect, such invalidity, illegality, or non-enforceability shall not affect any other terms, sentences, paragraphs, or provisions and this Agreement shall be construed as if such invalid, illegal or non-enforceable provision had never been contained herein.
26. A waiver of any breach of any provision of this Agreement by any party shall not be construed to be a waiver of any preceding or succeeding breach.
27. This Agreement shall be governed, interpreted and construed in accordance with the laws of the State of Nevada.
28. This Agreement may not be assigned without the consent of the governing boards of each party or their authorized representatives.

IN WITNESS WHEREOF, the parties hereto have duly executed this Agreement on the date(s) set forth herein.

**WASHOE COUNTY**

Marilyn Berkbigler  
CHAIRMAN, COUNTY COMMISSION

ATTEST:  
Laney L. Paund  
COUNTY CLERK

The seal of Washoe County, State of Nevada, is circular. It features a central mountain range with a sun rising over it. The words "SEAL OF WASHOE COUNTY" are written around the top inner edge, and "STATE OF NEVADA" is written around the bottom inner edge. The year "1862" is visible at the bottom.

APPROVED AS TO FORM:

Paul Depalle  
DEPUTY DISTRICT ATTORNEY

**CITY OF RENO**

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

APPROVED AS TO FORM:

\_\_\_\_\_  
DEPUTY CITY ATTORNEY

**CITY OF SPARKS**

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

APPROVED AS TO FORM:

\_\_\_\_\_  
DEPUTY CITY ATTORNEY

**ATTACHMENT A**  
**ROLES AND RESPONSIBILITIES**

The City of Sparks, Washoe County, and the City of Reno created a Transitional Governing Board (TGB) for the purpose of oversight, planning, coordinating, and managing resources for the provision of shelter operations and services at the Community Assistance Center (CAC), and to establish policies and priorities as they relate to these operations. Specifically, the TGB will:

- Approve the document and selection processes that are used to select the shelter operator.
- Approve specific performance measures and outcomes that will be used to 1) frame the selection process, and 2) become the basis for a performance-based contract with the operator.
- 
- Receive and review regular reports on compliance and implementation of the specific performance measures and outcomes.
- Approve long-term plans and policies to further the goals of the 10 Year Plan to End Homelessness and the Homeless Emergency Assistance and Rapid Transition to Housing Act (“HEARTH Act”).
- Set and approve policies that affect the CAC.

Working with the TGB, the three jurisdictions will jointly collaborate and support the operations and management of the shelter services provided at the CAC, including the negotiation of contracts, budgets, reporting requirements, and program oversight.

**CITY OF RENO ROLES AND RESPONSIBILITIES**

The City of Reno will serve as the lead entity for operations and oversight for FY 15-16, including:

1. Coordination of and Communication with CAC Community:
  - a. Coordinate activities of Tenants, Private Providers (Reno-Sparks Gospel Mission, Catholic Charities, etc.), and visiting providers (Food Bank of Northern Nevada, Nevada HOPES, etc.) and public agencies (Northern Nevada Adult Mental Health Services, Veteran’s Administration, etc.), as needed
  - b. Coordinate and manage Public Relations
  - c. Communicate with other Jurisdictions
2. Contracting and Fiscal Responsibility:
  - a. Negotiating and executing contracts (budgets, programs, reporting requirements, etc) with vendors and operators (with each party participating as appropriate for fiscal oversight) for services including:
    - i. Men’s Shelter
    - ii. Women’s Shelter
    - iii. Family Shelter
    - iv. Resource Center
    - v. Security Services
  - b. Fiscal oversight and reporting for FEMA grant funds, Emergency Solutions Grant funds, Community Development Block Grant funds, and private donations
3. Program Oversight for:
  - i. Men’s Shelter



- ii. Women's Shelter
- iii. Family Shelter
- iv. Resource Center
- v. Security Services

4. Facilities Maintenance and Management.

Employees assigned to the CAC will be provided adequate space to perform their duties, subject to any necessary future changes as determined by assigned staff identified in the Agreement. Washoe County staff will be provided four offices in the northeast corner of Community Resource Center second floor.

The Lead Entity will manage and maintain:

- a. Leasing Space to Non-profit Tenants
- b. Property Management
- c. Men's Shelter, Women's Shelter, Family Shelter
- d. Security
- e. Utilities
- f. Trash
- g. Building Maintenance
- h. Grounds Maintenance

5. Facilitate the transition of the CAC to a qualified entity.

6. Approve specific performance measures and outcomes that will be used to 1) frame the selection process, and 2) become the basis for a performance-based contract with the operator.

7. Coordination and Development of On-Site Services.

The collocation of key service agencies at the Community Assistance Center is intended to enhance clients' access to essential services and permit cross-agency communication and coordination in case management and service delivery. Space will be provided in the Community Resource Center for service agencies to address the many factors that contribute to homelessness, including poverty, domestic violence, substance abuse, lack of education, and job skills. The collocation of permanent and rotating service agencies ensures residents have reasonable access to assistance. The types of services that may be provided on-site include:

- a. Housing Referrals & Assistance
- b. Food
- c. Transportation,
- d. Educational Assistance, e.g. GED or Computer Classes
- e. Parenting, Budgeting, Nutrition, and Child Development Classes
- f. Employment Assistance
- g. Job Training
- h. Clothing
- i. Childcare Subsidies
- j. Street Outreach
- k. Case Management
- l. Health Care
- m. Mental Health Treatment
- n. Substance Abuse Treatment
- o. Assistance in Acquiring Mainstream Resources
- p. Legal Services



### WASHOE COUNTY ROLE AND RESPONSIBILITIES

1. Coordinate with and support the lead entity, when appropriate, in negotiating and executing contracts (budgets, programs, reporting requirements, etc) with operators (with each party participating as appropriate for fiscal oversight) for one or all of the following services:
  - a. Family Shelter
  - b. Men's Shelter
  - c. Women's Shelter
  
2. Coordination and Communication with CAC Community, in collaboration with the Lead Entity:
  - a. Coordinate with provider agencies
  - b. Carry out Public Relations activities when needed
  - c. Communicate and coordinate with the other Jurisdictions
  
3. Washoe County shall be Responsible for Fiscal Oversight for Programs funded through Washoe County's contributions, including timely payment of invoices for operations of the:
  - a. Family Shelter
  - b. Men's Shelter
  - c. Women's Shelter
  - d. Security
  
4. Assist Lead Entity with Program Oversight:
  - a. Men's Shelter Operation
  - b. Women's Shelter Operation
  - c. Family Shelter Operation
  - d. Security Services
  
5. Approve specific performance measures and outcomes that will be used to 1) frame the selection process, and 2) become the basis for a performance-based contract with the operator.

### CITY OF SPARKS ROLE AND RESPONSIBILITIES

1. Coordination and Communication with CAC Community, in collaboration with the Lead Entity:
  - a. Where appropriate, coordinate with provider agencies
  - b. Carry out Public Relations activities when needed
  - c. Communicate and coordinate with other Jurisdictions
  
2. Fiscal Responsibility, in collaboration with the Lead Entity, with each party participating as appropriate for fiscal oversight for one or all of the following services:
  - a. Family Shelter
  - b. Men's Shelter
  - c. Women's Shelter
  - d. Resource Center
  - e. Security Services

3. Approve specific performance measures and outcomes that will be used to 1) frame the selection process, and 2) become the basis for a performance-based contract with the operator.

**ATTACHMENT B****COOPERATIVE CAC FUNDING AND IN-KIND CONTRIBUTION****IN-KIND CONTRIBUTION:**

<b>NAME</b>	<b>TITLE/JURISDICTION</b>	<b>RESPONSIBILITY</b>	<b>PHONE/EMAIL</b>	<b>FTE</b>
Elaine Wiseman	CAC Manager/Reno Management Analyst	CAC management	334-3853 wisemane@reno.gov	.5
<b>SUPERVISOR</b>	<b>TITLE/JURISDICTION</b>	<b>RESPONSIBILITY</b>	<b>PHONE/EMAIL</b>	<b>N/A</b>
Bill Thomas	Assistant City Manager of Reno	Supervision	334-2002	*****
<b>NAME</b>	<b>TITLE/JURISDICTION</b>	<b>RESPONSIBILITY</b>	<b>PHONE/EMAIL</b>	<b>FTE</b>
2 FTE Senior Human Services Support Specialists 1 FTE Social Worker/Case Manager	Washoe County Senior Human Services Support Specialist (CPS)	Family support case management services for family shelter residents	785-5600	3
<b>SUPERVISOR</b>	<b>TITLE/JURISDICTION</b>	<b>RESPONSIBILITY</b>	<b>PHONE/EMAIL</b>	<b>N/A</b>
Kim Schweickert	Washoe County Human Services Supervisor	Supervise family shelter case managers	337-4535 ksschweickert@washoecounty.us	*****
<b>NAME</b>	<b>TITLE/JURISDICTION</b>	<b>RESPONSIBILITY</b>	<b>PHONE/EMAIL</b>	<b>FTE</b>
2 FTE Eligibility Workers	Washoe County Eligibility Worker (Indigent Health)	Information and referral services	Sandy Matoza	2
<b>SUPERVISOR</b>	<b>TITLE/JURISDICTION</b>	<b>RESPONSIBILITY</b>	<b>PHONE/EMAIL</b>	<b>N/A</b>
Karen Reidenbaugh	Washoe County Eligibility Supervisor	Supervision	328-2700 kreidenbaugh@washoecounty.us	*****
<b>NAME</b>	<b>TITLE/JURISDICTION</b>	<b>RESPONSIBILITY</b>	<b>PHONE/EMAIL</b>	<b>FTE</b>
Stephani Kane	Reno Management Analyst	Administration	334-2218 kanes@reno.gov	.2
<b>SUPERVISOR</b>	<b>TITLE/JURISDICTION</b>	<b>RESPONSIBILITY</b>	<b>PHONE/EMAIL</b>	<b>N/A</b>
Bill Thomas	Assistant City Manager of Reno	Supervision	334-2002	*****
<b>NAME</b>	<b>TITLE/JURISDICTION</b>	<b>RESPONSIBILITY</b>	<b>PHONE/EMAIL</b>	<b>FTE</b>
Facility Maintenance Technicians	Maintenance Technicians	CAC facility maintenance	334-2243	.8
<b>SUPERVISOR</b>	<b>TITLE/JURISDICTION</b>	<b>RESPONSIBILITY</b>	<b>PHONE/EMAIL</b>	<b>N/A</b>
Joe Wilson	Reno Public Works Supervisor	Supervision of facility maintenance staff	334-2243 wilsonj@reno.gov	*****

<b>FY 2015 - 2016 FUNDING BY SOURCE***</b>	
<b>City of Reno –</b>	
Emergency Shelter Grants	\$ 154,000
Other Funds	\$ 556,205
<b>Washoe County:</b>	
	\$ 1,274,846
<b>City of Sparks</b>	\$ 111,840
<b>TOTAL FY 15-16 FUNDING</b>	<b>\$ 2,096,891</b>

**\*\*\*Restrictions on the CAC Manager’s utilization of funds are as follows:**

City of Reno ESG funds may only be expended for utilities and laundry services. CDBG funds can be used for costs directly related to shelter operations, but CDBG funds may not be used to pay administrative or indirect fees.
All Washoe County funds will be utilized to support shelter services, non-salary and benefits costs related to case management for shelter residents, and security services.
The Community Development Block Grant funding provided herein by the City of Sparks is for costs related to the operation of the Resource Center and to support shelter services located at the CAC.